

Live Oak Middle School



2023-2024

P. O. Box 470 Watson, Louisiana 70786
Phone: (225)664-3211 Fax: (225)664-1551

Ryan Hodges, Principal
Rhonda Blount, Assistant Principal
Ledee Workman, Administrative Assistant
Kevin Hornsby – Guidance Counselor
Melissa Goode – Guidance Secretary
Britt Knapp – Financial/School Secretary
Paula Chavers – School Secretary

#wemakeadifferenceLOM

This agenda belongs to: _____

Homeroom Teacher: _____

Address _____

City/Town _____ **Zip Code** _____

Phone _____

Bus # _____ **Breakdown Bus #** _____

STUDENT COMPUTER LOG IN INFORMATION

| | | |
|--|---|----------------------|
| Computer login for any computer at LOM | <p>USERNAME: 1st initial, last name (may have to add a number behind your last name) ex: jkennedy2</p> <p>PASSWORD: First 3 letters of first name (capitalize the 1st letter), last four of your SS#, exclamation point. Ex: Jen1234!</p> | Print your info here |
| Email/Office 365 | <p>USERNAME: LPSB email address (computer username@stu.lpsb.org)</p> <p>PASSWORD: same as computer password</p> <p>EX: UN: jkennedy2@stu.lpsb.org PW: Jen1234!</p> | |
| Clever | <p>USERNAME: same as computer</p> <p>PASSWORD: same as computer</p> | |
| AR | <p>USERNAME: Student ID #</p> <p>PASSWORD: 1st initial, last initial</p> <p>EX: UN: 26547 PW: JK</p> | |
| Livingston Parish library ecards | | |
| Type to Learn | <p>Account Code: 20T5A4 (that is a zero)</p> <p>USERNAME: Student ID</p> <p>PASSWORD: Student ID</p> | |
| Reflex Math | Given in class | |
| Moby Max | Given in class | |

| | | |
|---------------------------------|---|--|
| Plato Edmentium | USERNAME: Same as computer PASSEORD: Same as computer | |
| OnCourse | USERNAME: Same as computer PASSWORD: Same as computer | |
| Discovery Education | USERNAME: Student ID#.lpsb PASSWORD: Stydent ID # Example: username: 26547.lpsb password:26547 | |
| Think Central (Go Math) | USERNAME: lpsb email PASSWORD: Computer password | |
| Rosetta Stone | USERNAME: Same as computer PASSWORD: Same as computer | |
| Springboard | Given in class | |
| Mind Play | USERNAME: Same as computer PASSWORD: Same as computer | |
| Google (Google classroom) | USERNAME: Computer username@livingstonschools.net PASSWORD: Same as computer Example: username: jkennedy2@livingstonschools.net password: Jen1234! | |
| I ready | Given in class | |
| Power School Student | USERNAME: Student ID # PASSWORD: date of birth (01171980) | |
| Reflex Math | Given in class | |

SCHOOL CALENDAR

| | |
|--|---------------------------------------|
| Planning/Preparation (TEACHERS and PRINCIPALS) * | Tue/Wedi/Th, August 8,9, and 10, 2023 |
| First Semester Begins (STUDENTS) | Fri, August 11, 2023 |
| First Semester Ends (STUDENTS) | Tuesday, December 21, 2023 |
| Planning/Preparation (TEACHERS and PRINCIPALS) * | Wed/Thurs, January 3 and 4, 2024 |
| Second Semester Begins (STUDENTS) | Friday, January 5, 2024 |
| Second Semester Ends (STUDENTS/TEACHERS) | Friday, May 24, 2024 |

SCHOOL HOLIDAYS (STUDENTS)

| | |
|--------------------------|---|
| Labor Day | Monday, September 4, 2023 |
| Livingston Parish Fair | Friday, October 13, 2023 |
| Thanksgiving | Monday - Friday, November 20-24, 2023 |
| Christmas and New Year's | Friday, December 22, 2023 - Thursday, January 4, 2024 |
| Martin Luther King Day | Monday, January 15, 2024 |
| Mardi Gras | Monday-Friday, February 12- 16, 2024 |
| Good Friday/Easter | Friday, March 29, 2024 - Friday April 5, 2024 |

*School staff will observe all holidays with the exception of those designated as for planning and in-services.

INTERIM REPORTS TO BE ISSUED

September 14
November 16
February 9
April 26

REPORT CARDS TO BE ISSUED

October 20
January 12
March 22
May 30

SCHOOL WEBSITE/ SOCIAL MEDIA/ EMAIL ALERTS/SCHOOL APP

In an effort to keep our parents informed about activities taking place at school, Live Oak Middle maintains a website posting events and activities taking place throughout the year. The address is www.lomeagles.org. Live Oak Middle School has a Facebook page and is on Twitter @LOMSEagles where you can visit for up-to-date information and announcements. LOMS will send out weekly email announcements to keep parents informed of schedules and events at school, to be added to the list please email ledee.workman@lpsb.org. LOMS also has a school APP that can be found in the APP store on your smart phone (search "Live Oak Middle School"). This will be a one stop shop for all school information.

POWERSCHOOL PARENT PORTAL

This site allows parents and students to login to check real-time grades and attendance. Registering on the portal will allow parents and students to receive automatic messaging daily, weekly, or monthly. You may register other family members so that they have access to the student's updates as well. Parents and students will have access via unique logins and passwords. The PowerSchool Parent Portal may be accessed at:

<http://powerschool-lpsb.org/public>.

Audio and Video Recordings

Audio and video recordings are not allowed at Live Oak Middle School due to possible violations of FERPA and HIPPA, both of which regulate and protect the right to privacy for adults and minors. Any audio or video recordings at Live Oak Middle School require the prior approval of the principal. Please note that this policy does not apply to general assemblies, award ceremonies, and other school sponsored events at Live Oak Middle School.

WELCOME

The administration and staff would like to take this

opportunity to welcome you to Live Oak Middle. This handbook has been carefully prepared to help you succeed at Live Oak Middle. This information is in compliance with the School Board's policies. Live Oak Middle support staff, teachers, counselors, and administrators are here to assist you with your education.

VISITING THE SCHOOL

All visitors and parents visiting the school for any reason **must use the front doors and come to the office first.**

Parents wishing to see teachers or students even for a short time must follow this policy. Any person who will be on campus and is not a member of the staff will be required to have an **office hall pass tag**. This is to ensure the safety of everyone on our campus.

No deliveries for students should be made to the school.

STATE ATTENDANCE REQUIREMENTS

Students must be present a minimum of 170 days in each class in order to receive credit for that subject. Any student missing more than 10 UNEXCUSED days will be subject to **retention**.

ATTENDANCE

Live Oak Middle adheres to state attendance requirements. Attendance is taken each hour. Exceptions are made only in the event of personal illness as verified by a physician, and/or other extenuating circumstances as approved by the Parish Supervisor of Child Welfare and Attendance. The only exceptions allowed are as follows:

1. Personal illness (with doctor's excuse)
2. Death in the family (w/letter from funeral home)
3. Serious illness in the family (w/doctor's excuse)
4. Religious Holiday (letter from religious official)

Once you return to school, you should report directly to the office. If you have a written excuse, you will turn it in at this time so that it can be documented on PowerSchool.

Faxed excuses must come directly to the school from the doctor's office with a fax cover sheet from that office. We will not accept faxed excuses that are brought in to the office by you or your parents. LOMS fax # 225-664-1551.

Vacations are unexcused absences.

Following notification of failure due to absences, any appeal by parent or guardian to Parish Supervisor of Child Welfare and Attendance must be made within five days, excluding weekends and holidays.

The (Perfect) Attendance Award will be presented at Awards Day to those students who have maintained a 100% attendance rate. (This means **NO** absences, tardies, check-ins or check-outs during the year.)

GENERAL GUIDELINES FOR PARENT OR STUDENT ARRIVALS

School begins at 7:55 a.m. Students may be dropped off at 7:30. All parents are required to be in the carpool line and remain in their vehicle to expedite the flow of traffic. The carpool line enters from Blades Drive. If you are eating breakfast, you must do so immediately upon your arrival at school. Car riders must be here by 7:45 in order to eat breakfast. Students not eating breakfast are to report directly to the gym. Students are not allowed to go to teachers' classrooms before school.

DISMISSAL

1. School dismisses at 3:05 p.m. Students who ride the bus will be dismissed and should REPORT DIRECTLY TO THE BUSES. Car riders will be dismissed after the buses. If you ride a bike or walk, you cannot leave the school grounds until after the all car riders and bus riders have been dismissed.
2. When you are dismissed you are to go directly home or to a destination agreed upon by your parents and you are not to return to school that day.
3. If you are to go home with another student, You must have a signed note from your parent or guardian with a phone number for verification. **YOU MAY NOT ride another bus to go home with a friend without a permission slip from a parent that is signed by the Principal.**
4. For an emergency dismissal we will follow these procedures:
 - a. The Parish Superintendent will notify the school to dismiss.
 - b. Bus drivers will be called to come pick up students.
 - c. We will then follow the regular dismissal procedure.

Your parents should have an emergency plan so that you will know what to do and where to go in case school dismisses early. During inclement weather, we may have to dismiss early because of the loss of electricity. Without electricity, our telephone system does not work.

CHECKING IN AND OUT

CHECK-IN:

If you arrive at school late, you must report to the office and receive an admit slip. **THE PERSON CHECKING YOU IN MUST ACCOMPANY YOU TO THE OFFICE AND SIGN YOU IN.**

CHECK-OUT:

If it is necessary for you to leave school during school hours because of illness or some other emergency, follow these rules:

1. Get permission from your classroom teacher.
2. Report to the office, sign the clipboard and call home.
3. The office will let you know when your parent/guardian arrives. **Only those adults on the approved form will be allowed to check you out with proper ID. You will not generally**

be allowed to walk home unless you live within the subdivision where the school is located and have your parent's permission. You will not be allowed to call more than one time.

4. If you check-out of school and return that day, your parent/guardian must come into the main office and sign you back in.
5. Anyone checking you out of school must be on your information sheet and present a valid ID.
 - You are responsible for missed classwork when checking in or out of school
 - Parents should use the side parking lot when checking you out of school after 2:00
 - **Check-outs will not be allowed after 2:30 PM.**

TARDY POLICY

You are to be in your classroom when the bell rings. Failure to do so will result in a tardy. If you are going to be tardy coming from another teacher and feel it should be excused, you should get a note from that teacher. Tardies will be counted as minor discipline marks and can lead to disciplinary action.

DISCIPLINE

At Live Oak Middle School, we believe that no one has the right to disrupt the education of or interfere with the mental, physical, and emotional well-being of anyone else. You are expected to show respect and be obedient to all school personnel.

PLEASE UNDERSTAND THAT ALL EMPLOYEEES ARE OBLIGATED TO CARRY OUT ANY AND ALL POLICIES OF THIS SCHOOL AND THEREFORE YOU ARE OBLIGATED TO TAKE INSTRUCTIONS FROM ANY SCHOOL EMPLOYEE.

MINOR DISCIPLINE INFRACTIONS/MARKS

Students will be issued "marks" for minor discipline infractions. Examples of minor infractions are:

- Disrupting class
- Dress code violations
- Tardiness
- Not following instructions

Progressive Discipline action for marks:

1st – Warning

2nd – Warning

3rd – Behavior Journal and Parent Contact

4th and above – Office Referral

Marks will reset each week.

SUSPENSIONS

You are subject to suspension for the following offenses **and/or any other act deemed worthy of suspension by the administration:**

- Blatant disrespect or willful disobedience
- Profanity or obscenity (verbal or written)
- Disruptive behavior
- Leaving class without permission
- Forging/altering school documents
- Dress code violations

- Consistent failure to bring materials to class
- Sleeping in class
- Physical contact/physical display of affection (hugging, kissing, etc.)
- Gum (not allowed at school at any time)
- Possession of cell phones, MP3 players, electronic devices, radios, cards, laser pointers, etc. (Will be confiscated)
- Running
- Attending a school function during a suspension
- Failure to report to detention
- Fighting
- Possession/use of tobacco or cigarette lighters
- Gambling
- Failure to complete punish work
- Tardies
- Any behavior that endangers others
- Any behavior that is unbecoming of a LOM student
- Any violation of the state and parish guidelines on student discipline
- Any violation of medication policy
- Indecent behavior
- Leaving campus without permission
- Skipping school

If you have been suspended from LOM you will not be allowed to go on school sponsored fieldtrips.

EXPULSIONS

You are subject to an immediate recommendation for expulsion for the following offenses:

- Upon receiving a 4th suspension
- Possession/use of a weapon (firearm - 12 calendar month expulsion)
- Threatening or assault on school personnel
- Theft/Extortion
- Vandalism
- Possession of, being under the influence of, having knowledge of, intentional distribution of, or possession with intent to distribute any illegal narcotic, drug, or other controlled substance (including alcohol), or one sold or purchased as such, on school property, on a school bus, or at any school sponsored event (16 years of age and older - 24 calendar month expulsion; under 16 - 12 calendar month expulsion)
- Inciting or participating in a major disruption
- Breaking and entering school property
- Any behavior that could seriously endanger another person or property
- Threatening violence

BUS DISCIPLINE

DO:

1. Cooperate with the driver. Your safety depends on it!
2. Be on time - **The bus will not wait**
3. Cross the road cautiously when waiting for & leaving the bus
4. Follow the driver's instructions when loading & unloading

5. Remain quiet enough not to distract the driver
6. Have written permission & principal authorization to get off at a stop other than your own
7. Be courteous, be safety-conscious, protect your riding privilege - Enjoy your ride

DO NOT:

1. Stand when a seat is available & the bus is in motion
2. Extend arms, head or other objects out of windows or doors
3. Throw objects neither in the bus nor out windows or doors
4. Use the Emergency Door except for emergencies
5. Eat or drink on the bus
6. Damage the bus in any way
7. Use the following items on the bus: tobacco, matches, cigarette lighters, obscene language or look at obscene material

The following items are not allowed on the bus:

- Alcohol & Drugs
- Pets (cats, dogs, etc.)
- Glass objects (except eye glasses)
- Weapons (including pocket knives)
- Cell phones, MP3 players, & other electronic devices
- Objects too large to be held in your lap or placed under your seat.

UNIFORM DRESS CODE

The School Board is permitted by state law to adopt dress codes mandating the use of school uniforms. The purpose of the *School Uniform Dress Code* shall be to provide additional opportunities for increased school safety; to encourage students to experience a greater sense of school identity and belonging; to encourage an improvement in student behavior; and to encourage a high level of program participation.

Students must follow the rules of appropriate dress as directed by the needs of special classes (i.e. physical education, industrial arts, agriscience, etc.) due to safety concerns.

The following guidelines have been established regarding all students' dress and appearance:

1. Styles of dress and grooming never should be such that they represent a collective or individual protest.
2. Appropriate footwear must be worn to school (no shower shoes, flip-flops).
3. Caps, hats, unprescribed glasses are not permitted.
4. Patches, decorations, slogans, symbols, tags, marks, or advertisements are

prohibited. (Examples: beer, cigarettes, drugs, obscene suggestions, sexual connotations, political, etc.)

5. Earrings are allowed for students provided they are not a safety concern or a distraction on campus.
6. Piercings, other than ears, are not permitted. Clear (concise stud only) pierce hole fillers are allowed for nose rings.
7. Jewelry, including earrings, worn during the school day should be a size and dimension that is not a safety concern or a distraction on campus.
8. Hair should be neat, clean, and out of the student's eyes. Students should have natural hair color. Extreme unnatural colors are not allowed. Sculptured hair styles that include pictures, symbols, letters, numbers, or hair curlers, rollers or excessively teased will not be permitted. Principals have discretion if a hairstyle including accessories interferes with learning.
9. Neatly groomed facial hair is acceptable, including mustaches, beards and goatees.
10. Tattoos that are vulgar, obscene, political, offensive or otherwise disruptive to the school environment are not permitted and must be covered at all times.
11. Foundation garments must be worn.
12. Dress during any period where uniforms are not required, such as special event days, or for transferring students, shall be consistent with the intent and spirit of the *School Uniform Dress Code*.

Grades Pre-Kindergarten - 12:

Shirt:

- Solid color: Navy blue or white.
- Polo: (golf-boxed, hemmed) two, three or four buttons at the top front with collar (Short or Long sleeves) - Elementary students shall be encouraged to tuck in shirts. Middle/Junior High and High school students shall be required to tuck in shirts.
- Oxford/dress shirt (short or long sleeves) Elementary students shall be encouraged to tuck

in shirts. Middle/Junior High and High school students shall be required to tuck in shirts.

- Designs, emblems, insignias, monograms and logos are prohibited.
- Under-shirts and t-shirts, if worn must be white, gray or black and can only be worn underneath the standard uniform.
- If applicable, school issued spirit shirt may be worn in place of the uniform polo on designated day set by the principal. Shall not exceed one time per week.

Pants, Skirts, Shorts, Skorts, Jumpers:

- Solid color: Khaki
- No jean, knit, joggng, stretch, cargo, capri, or cropped styles.
- Appropriate fit: not too loose, not too tight; no sagging.
- Elementary students may have elastic waist pants with or without belt loops (belts are optional, but encouraged).
- **Middle/junior/high school students' pants must have belt loops and a belt is mandatory.**
- Must be worn at waistline,
- Skirts should be to top of kneecap.
- Jumpers should be to top of kneecap; not allowed for 9-12.
- **Shorts/Skorts: Top of knee to four (4) inches above knee; length cannot be below the knees; length can be cuffed or not cuffed.**
- The only logos allowed should be the manufacturer's label.
- All bottoms must be hemmed.

Belts:

- Belts are required with clothing designed with belt loops, any color, no inappropriate logos or slogans. Belts are to be worn correctly and buckles are not to be excessive size or offensive in design. Studs and spikes are prohibited.

Socks/ Hose/Tights:

If worn...

- Socks may not have inappropriate or offensive

wording or images. Socks above the knee are prohibited.

- Tights/Leggings solid color black, gray, navy blue or white (May only be worn under skirts/dresses/jumpers). Tights must be full length reaching the ankle.

Pullovers:

- **Solid Navy blue or White (¾ zip, crew, hoodies, sweaters) are allowed. A pullover cannot be worn in place of shirt nor be so large that it conceals a student's bottom garment. Designs, emblems, insignias, monograms and logos are prohibited**
- **Any spirt pullover purchased from the school or a vendor with the school name or logo is acceptable.**

Shoes:

- Closed-toe and closed-heel shoes are mandatory (tennis shoes, dress shoes, casual shoes or slip-on shoes or boots).
- Footwear shall not extend above the knee.
- Shoes shall be properly tied or strapped, if applicable.

Coats:

- Coat/jacket/sweater may be worn as long as the uniform shirt collar is revealed under the coat/jacket/sweater (trench coats are prohibited)
- Vests/jackets/sweaters/coats that zip/button/snap from top to bottom may be any color and with hood.

In schools with multiple grade levels, the principal shall be given the opportunity to determine where the breaks would be allowed on these issues (Example: K-12 Maurepas – the principal would have the opportunity to decide where the break would be to determine elementary, middle/junior high, and high school to best adapt to that school's structure.)

STUDENT COMPLIANCE WITH UNIFORM DRESS CODE:

No student shall be considered in violation of the *School Uniform Dress Code* in the following instances:

- A. When administrators allow exceptions to the uniform code for special events. (Ex. Dress-up day, athletes on game days, band, cheer, academic teams, clubs, picture day, band on regular meeting days, etc.)

- B. During the first ten (10) school days after transferring from out of the Parish to Livingston Parish Schools. During this ten (10) day period, appropriate dress (according to School Board Policy) shall be followed.
- C. When a student is on campus outside of normal school hours.

Miscellaneous Policies & Procedures

LUNCHROOM

LPPS will continue to participate in the Community Eligibility Provision (CEP) program for the 2022-2023 school year, allowing all students to receive free breakfast and lunch services.

Other items may also be offered for extra sales, such as cookies, rolls, fries, punch, ice cream, pickles, bottled water, etc. Items offered for sale each day will be posted with prices.

You must make all selections in the lunch line. You may not come back to the serving area once you are seated.

School board policy allows for **NO CHARGING** of extra sales. Charging is not something we want to teach.

Method of Payment: Cash, check or money order made out to your child's school. You can also put money into your child's account at www.lpsb.org

Students who choose to bring a bagged lunch may do so on a day to day basis. Adults and students are prohibited from bringing carbonated beverages into the cafeteria during meal services.

NO CHANGE WILL BE GIVEN IN THE LUNCH LINE. We strongly encourage parents to pay in advance.

Students may also choose to pay on a daily basis. The manager will take up advance payments in the lunchroom before school. If you choose to pay cash in the lunch line, any "change" will be deposited in your account for future purchases. The "no change" policy is necessary to keep the line moving, allowing you more time to eat.

While you are in the cafeteria, the following rules are to be obeyed:

- There is to be no breaking in line. If you do so, you will be sent to the end of the line and served last.
- You are responsible for cleaning the area around you before leaving the lunchroom.
- No food or drink is to be thrown.
- There will be no horseplay. This includes pushing, running, etc.
- You should be quiet while walking to and from the lunchroom.

CELL PHONE POLICY

Cell phones **MUST** be off and in your book sack. If you are caught using your phone or your phone goes off, disciplinary action will be taken.

Students who post any pictures/social media taken from the school day of any kind (good or bad) will receive an automatic 1-day suspension. This includes posting during or after school hours.

Audio and video recordings are not allowed at LOMS due

STUDENT SEXUAL HARASSMENT POLICY

The Livingston Parish School Board disapproves of and does not tolerate sexual harassment by employees to students, by students to employees or by one student to another student. No employee or student, either male or female, should be subject to unsolicited and un-welcomed sexual overtures or conduct, either verbal or physical. Sexual harassment does not refer to occasional compliments of socially acceptable nature. It refers to behavior that is not welcomed, that is personally offensive, and therefore interferes with the purposes of the employee and/or student in the academic, extracurricular, and co-curricular atmosphere. Students could be recommended for suspension or expulsion.

Examples of sexual conduct are:

- Sexual advances
- Touching of a sexual nature
- Graffiti of a sexual nature
- Displaying or distributing of sexually explicit drawings, pictures and written materials.
- Sexual gestures
- Sexual or "dirty jokes"
- Pressure for sexual favors
- Touching oneself sexually or talking about one's sexual activity in front of others.
- Spreading rumors about or rating other students as to sexual activity or performance.

This policy applies to all.

Complaint Procedure

Complaints of sexual harassment, which take place at school, a school related function, or arising out of the school setting should be made to the principal of the school. Should the claim of sexual harassment be brought against the principal of the school, the complaint should be brought directly to the Superintendent.

PUPIL PROGRESSION GUIDELINES

The following guidelines are used by Livingston Parish to determine promotion to the next grade:

5th and 6th Grade:

1. In Math and ELA, you must pass two of the three following factors:
 - a. Pass the class
 - b. Pass the Parish CSA tests
2. You must have a passing grade in 6 of the 7 subjects
3. You must meet state attendance requirements.

to possible violations of FERPA and HIPPA, both of which regulate and protect the right to privacy for adults and minors. Any audio or video recordings at LOMS require the prior approval of the Principal. Please note that this policy does not apply to general assemblies, award ceremonies, and other school sponsored events at LOHS.

INTERNET USAGE POLICY

Live Oak Middle School follows the Livingston Parish School Board's Student Acceptable Use Policy attached to this handbook. The network is provided for you to conduct research, complete assignments, and communicate with others. Independent access to network services is provided to students who agree to act in a considerate and responsible manner. Access is a privilege, not a right. Access entails responsibility.

Parents who feel that their children should not have access to the internet during school hours must come to the school and complete the denial of permission form. If no form is completed the school assumes that permission is granted and will allow students access to the network.

MOVIE/FILM POLICY

During the school year, teachers may show films for educational purposes in the classroom. These films are not rated above PG. Parents who do not wish to allow their child to view these films should come to the school and fill out a denial of permission form. **These films are screened prior to viewing for inappropriate material.

STUDENT FORGETS SOMETHING AT HOME

You will be allowed to call home for articles that have been forgotten at home **ONLY BEFORE SCHOOL BEGINS IN THE MORNING.** It is your responsibility to check in the office between classes for these articles. **YOU WILL NOT BE ALLOWED TO USE THE PHONE.**

TELEPHONE MESSAGES MESSAGES CANNOT BE GIVEN TO STUDENTS.

There is no way that the office can verify it is a parent on the other end of the phone. If there is an emergency, your parents should try to get a friend or relative to bring the message to the school for you.

PARENT-TEACHER CONFERENCES

Parent-Teacher conferences can be arranged by calling the school counselors (664-3211) and making an appointment. Conferences are not scheduled after 3:00 p.m. **CONFERENCES WILL BE SCHEDULED MONDAY THROUGH FRIDAY at 7:30 AM or during a teacher's planning period.**

STUDENT SENT TO THE OFFICE

If you come to the office for any reason you will enter through the side door. You must have a hall pass to enter the office. **DO NOT USE THE BACK DOOR.**

LOST AND FOUND

Any object, books, purses, clothes, etc. found left on campus will be brought to the "lost and found" area

located in the entrance to the gym near the kitchen. You may claim possessions before school, between classes, or after school. You will not be allowed to go to the "lost and found" while class is in session. Stolen objects need to be reported to the office as soon as possible and before you leave the school.

MEDICINE POLICY

All medicine must be brought to the office by a parent/guardian along with the parental consent form for medication administration signed by parent and doctor.

STUDENTS ARE NOT ALLOWED TO BRING MEDICATION TO SCHOOL.

GENERAL INFORMATION

- To participate in extracurricular activities, students must be present ½ of the school day with or without a doctor's excuse. Ex: activity night, games, etc.
- All students are required to have a school issued PE uniform. Each uniform cost is \$20.00.
- You will not receive your report card if you owe money or have lost books.
- If you need to use the restroom, let your teacher know.
- **No hats will be worn to school or at school functions**
- You are expected to take care of the school facility and all school learning materials (computers, textbooks, library books, etc.).
- **You are not to be in a classroom without teacher supervision. Example - before school, recess, lunch, etc.**
- You are expected to display desirable behavior in order to participate in extracurricular activities.
- You may not participate in any school activities while suspended.
- You are required to have social security numbers and birth certificate numbers on file in the office.
- You are required to use the student planner to write assignments and projects.
- You are to report unruly or rude behavior of other students to the duty teacher.
- You must have paid all fees in order to become a member of any school sponsored club or organization or to attend field trips.

STUDENT FEES

\$30 Supply fee (copier rentals, copy paper, workbooks, student handbooks, computers, teaching materials, etc.)
\$20 PE uniforms
\$5 Correspondence fee
\$20 Technology fee

- **All fees shall be paid online at www.lomeagles.org (School Cash)**

Field Trip Policy

In order for a student to attend a field trip, he or she must meet the following criteria:

- No excessive absences in the current semester (no more than 6 unexcused absences throughout a semester or 5 consecutive excused absences at the time of the trip)
- No suspensions
- No school debts

In accordance with the State of Louisiana Child Search Program, annual and ongoing activities are conducted to identify and locate children (ages 3 through 21) suspected of being exceptional and needing special education and/or related services. If you have a child or know of a child between the ages of 3 and 5 years old who seems to have difficulty learning, help is available. Contact the Livingston Parish Public Schools Child Search Coordinator at (225) 686-7600. If your child is school-aged, contact your home-based school district regarding these concerns

Child Search**Grading Scale**

| Grade | Average | Total Points for Four Grading Periods |
|--------------|----------------|--|
| A=4 | 93-100 | 14-16 |
| B=3 | 85-92 | 10-13 |
| C=2 | 75-84 | 6-9 |
| D=1 | 67-74 | 3 or 4-5 |
| F=0 | 0-66 | 0-2 or 3 |

Family Communication and Engagement

In order to maintain direct lines of communication, in an effort to ensure student success, LOMS provides several means by which you can access student grades, assignment information, and important upcoming events.

WEBSITE

The Live Oak Middle School website is full of information for students and parents. It provides links to everything you need. The web address is <http://www.lomeagles.org>

LOMS APP

Students and family members can now download our app. The app is a one stop shop for all things related to Live Oak Middle. There you will find news, events, teachers contact information and links to our Facebook Page and website.

POWERSCHOOL

The PowerSchool parent portal is an online portal accessible anywhere on the web that parents can log in to and see all of their children in one place, their grades, assignments, scores, attendance, schedules, and school bulletins for each school your children attend. If you have one student in middle school and one in high school, parents will see bulletins for both the middle school and high school. For information on how to sign up for PowerSchool and access to the Parent Portal, please visit our website lomeagles.org and visit the Parent Corner.

FACEBOOK

The Facebook page provides school and community information and highlights student achievement and success. Simply search Facebook for “Live Oak Middle School” and like our page.

REMIND

Go to Remind.com or download the Remind app to sign up for a weekly assignment list and teacher updates for your student’s classes. Teachers will use Remind to send homework lists, and notify parents when assignments have been graded/returned. Remind is also a great way to message teachers with questions about class or assignments. For a list of your teachers’ Remind Codes please visit the school website or see your classroom syllabus.

PLANNER

Every LOMS student is issued a planner. The planner includes the student handbook, a place for the student to write assignments and upcoming events, a list of access usernames and passwords the student may need for assignments, and the behavior tracking chart (where teachers indicate any behavior issues from class). The planner should stay with the student at all times and should be review by parents on a daily basis.

WEEKLY EMAILS

You can sign up for weekly emails about upcoming events from the school by emailing Ledee Workman at ledee.workman@lpsb.org Just ask to be added to the either the 5th or 6th grade email list.

LOM SWPBIS Expectations

| | S-Safety | O-Obedience | A-Attitude | R-Responsibility |
|-------------|--|--|--|---|
| Classroom | *We will keep our hands, feet. And objects to ourselves. | *We will listen and follow directions. *We will raise our hand to speak and wait to be called upon. | *We will avoid distractions and disruptions. | *We will be prepared. |
| Cafeteria | *We will stay in line facing the front. | *We will sit at our assigned table. | *We will use our “inside” voice. | *We will keep moving in one direction. |
| Hallway | *We will walk. *We will stay to the right side of the hall. | *We will have a hall pass to leave class. | *We will line up along the wall quietly. | *We will keep moving in one direction. |
| Bathroom | *We will wash hands before leaving the bathroom. | *We will be quick. | *We will dispose of trash in trash cans. | *We will flush after each use. |
| Gym/Program | *We will keep our hands, feet, and objects to ourselves. | *We will stay in a single file line, filling bleachers from the top to the bottom. *We will dismiss from the bottom to the top. | *We will move quickly and quietly back to class. | *We will remain seated until dismissed. |
| Recess | *We will stay in the designated areas. | *We will stand in single file lines for concessions. | *We will respect school property. | *We will walk to class quietly and orderly. |
| Bus | *We will enter and exit the bus properly | *We will obey all bus rules and sit in our assigned seats. | *We will be respectful to our driver. | *We will keep the bus clean. |

Electronic Communications between Employees and Students

Act 214 of the 2009 La. Legislative Session requires school systems to develop policies regulating any electronic communications between employees and students. LPSB has approved Policy GAMIA which regulates this communication. Below is a synopsis of what is acceptable and what will need to be reported to the administration at each school. This does not apply to an employee and his/her immediate family members who are students.

What is Acceptable?

- **Any electronic communication between an employee and a student that is directly related to educational, extra or co-curricular activities and occurs through the use of the school board email or school website.**
- **Any electronic communication between an employee and a student that is directly related to educational, extra or co-curricular activities and is made through the use of a school telephone or an employee's personal telephone after normal school hours. (Examples – class assignments, practices, competitions, etc..)**

Everything Else Must Be Reported to the Administration (Examples)

- **Any electronic communication between an employee and a student that occurs using a means other than one provided by or made available by the school system (see above).**
- **Any electronic communication between an employee and a student that is not directly related to educational, extra or co-curricular activities.**
- **Any electronic communication, regardless of content, that is made through a social network (My Space, Facebook, etc..)**
- **Any electronic communication of any kind that is inappropriate in nature.**

***If communication occurs that does not fall into the acceptable range listed above, please report it to your immediate supervisor at the earliest possible date. The administrator must make a note of this and determine if further action is needed.**

LPPS Acceptable Use Guidelines

In our continued efforts to comply with the Children's Internet Protection Act, Livingston Parish Public Schools has adopted and will enforce policies and procedures to protect our students. The policies: IFBGA Computer Access and Use and JCDAF - Bullying, Cyber bullying, Intimidation along with other district policies are available to the public at the school or district administrative office.

Acceptable use of the internet and other network resources include but not limited to:

- A. No access by minors of inappropriate matter
- B. No use of outside electronic mail, chat rooms, and any other forms of direct communication by students
- C. No inappropriate online behavior including cyber-bullying
- D. No revealing personal information.
- E. No illegal activities such as:
 - a. Hacking, Vandalism and unauthorized access.
 - b. Password abuse
 - c. Inappropriate Language
 - d. Trespassing in others' folders
 - e. Damaging computers or networks
 - f. Disabling or modifying LPPS security settings in order to bypass filtering/monitoring to gain unauthorized access to sites or files
 - g. Violating Copyright laws
 - h. Interacting with other individuals on social networking sites and in chat rooms.
 - i. Spreading viruses
 - j. Using the network for commercial, illegal or violent purposes

Penalties:

- A. Any user violating these provisions, applicable state and federal laws, and/or district rules shall be subject to loss of network privileges and any other system disciplinary options, including criminal prosecution.

Procedures that have been adopted to enforce the policies include:

- A. Principals will discuss CIPA and Acceptable Use with the staff to explain their responsibilities. Teachers sign a form with the items discussed and their responsibilities listed.
- B. Teachers will disseminate the information to students. As documentation of discussion, students in grades 3 and above must sign a statement that they have been informed of and understand their responsibilities as network users. This form also contains a list of items discussed.
- C. LPPS also maintains a robust software platform that filters inappropriate material and blocks its access. This software scans internet sites for key words and identifiers. The district reviews filtering reports and internet use regularly to insure protection for students and appropriate use by staff.
- D. All photos of students on school websites will be unidentified unless a permission form has been completed. E. It is the responsibility of the parent go to the school in person and sign a form if you want to:
 - a. Deny your student access to the internet.
 - b. Deny permission for your student's work to be published on classroom web sites.
 - c. Deny permission for your student's unidentified photos to be published on classroom web sites.

Please access the full version of LPPS Policy IFBGA: Student Computer Access and Use at <https://bit.ly/IFBGA>

LPPS Internet Safety, Digital Citizenship, and Cybersecurity information can be found at <https://bit.ly/LPPSsafety>

School:

Parent/Guardian:

A Compact for Student Success

A Parent/Student/School/Teacher Agreement

Livingston Parish Public Schools

In order to assure all students, succeed in Livingston Parish Public Schools' **high expectations for student growth** and to help all students score at or above the Basic level on the LEAP standardized tests in the areas of Language Arts, Math, Science, and Social Studies **all parties agree to the following:**

School

1. Provide high quality curricula and instruction aligned with the Common Core State Standards and student performance expectations.
2. Provide an opportunity for parent/teacher conferences as requested.
3. Report on an ongoing basis about child's progress (report, cards, mid-semester reports, etc.)
4. Provide opportunities for family involvement (volunteer, participation, etc.)
5. Provide a safe, orderly environment in which children can learn.
6. Provide teacher and paraprofessional qualification upon request.

Teacher

1. Provide rigorous activities and lessons aligned with Louisiana Content Standard and student performance expectations.
2. Provide high expectations for all students in an encouraging, caring, and supportive manner.
3. Provide a well-disciplined and managed classroom so all students have the opportunity to learn.
4. Provide an open line of communication with parents.
5. Teach to a variety of learning styles, provide learning plans for individual students, provide individualized feedback of specific skills, etc.

Parent/Guardian

1. Make sure my child is on time and attends school on a regular basis.
2. Supervise homework and study time.
3. Provide a quiet place for my child to work, study, read, etc.
4. Provide necessary materials my child needs for his/her success.
5. Keep an open line of communication with my child's teacher(s) including parent/teacher conferences, written communication, etc.
6. Support the school and all teachers in maintaining a disciplined environment.
7. Encourage my child to do his/her best.

Student

1. Go to school on time every day.
2. Attend school on a regular basis.
3. Arrive at school ready to work with materials needed and homework assignments completed.
4. Stay attentive and actively participate in classroom activities.
5. Follow school and classroom rules and regulations.
6. Respect classmates, teachers, administrators, and other school staff.
7. Be a positive role model for other students.

I have read the above and agree to do all to assure success

Signatures: Ryan Hodges

School Administrator

Teacher

Student

Parent/Guardian

2023-2024 Bell Schedule

| | |
|-------------|--|
| 7:48 | 1 st Bell |
| 7:55 | Tardy Bell |
| 7:55-8:00 | 1 st Hour (Pledge/Lunch/Ann.) |
| 8:00-8:51 | 1 st Hour |
| 8:53-9:44 | 2 nd Hour |
| 9:46-10:37 | 3 rd Hour |
| 10:39-11:30 | 4 th Hour for 5 th grade |

| | |
|--|---|
| <p>10:39-12:14</p> <p><u>Lunch Shift A</u></p> <p>Lunch: 10:40-11:00</p> <p>Recess: 11:01-11:21 (line up at 11:16 to go in)</p> <p>Class: 11:23-12:14</p> | <p>4th Hour & Lunch for 6th grade</p> <p><u>Lunch Shift B</u></p> <p>Recess: 10:40-11:00 (line up at 10:55 to go in)</p> <p>Lunch: 11:01-11:21</p> <p>Class: 11:23-12:14</p> |
| <p>11:32-1:07</p> <p><u>Lunch Shift A</u></p> <p>Lunch: 11:33-11:53</p> <p>Recess: 11:54-12:14 (line up at 12:09 to go in)</p> | <p>5th Hour & Lunch for 5th grade</p> <p><u>Lunch Shift B</u></p> <p>Recess: 11:33-11:53 (line up at 11:48 to go in)</p> <p>Lunch 11:54-12:14</p> |

| | |
|------------|--|
| 12:16-1:07 | 5 th Hour for 6 th grade |
| 1:09-2:00 | 6 th Hour |
| 2:02-2:53 | 7 th Hour |

2023-2024 Club Day Bell Schedule

| | |
|-------------|--|
| 7:48 | 1 st Bell |
| 7:50-8:20 | FCA meeting (students not in FCA report to assigned hour-this will rotate each month) |
| 8:25 | Tardy Bell |
| 8:25-9:12 | 1 st Hour- 4-H |
| 9:14-10:01 | 2 nd Hour- Beta |
| 10:03-10:50 | 3 rd Hour- Book-pack cleanup |
| 10:52-11:39 | 4 th Hour for 6 th grade- DIY |

| | |
|---|---|
| 10:52-12:23 | 4th Hour & Lunch for 6th grade |
| <u>Lunch Shift A</u> | <u>Lunch Shift B</u> |
| Lunch: 10:53-11:13 | Recess: 10:53-11:13 (line up at 11:08 to go in) |
| Recess: 11:14-11:34 (line up at 11:29 to go in) | Lunch: 11:14-11:34 |
| Class: 11:36-12:23 | Class: 11:36-12:23 |

| | |
|------------|--|
| 12:25-1:12 | 5 th Hour for 6 th grade-Student Council |
|------------|--|

| | |
|---|---|
| 11:41-1:12 | 5th Hour & Lunch for 5th grade |
| <u>Lunch Shift A</u> | <u>Lunch Shift B</u> |
| Lunch: 11:43-12:02 | Recess: 11:43-12:02 (line up at 11:57 to go in) |
| Recess: 12:03-12:23 (line up at 12:18 to go in) | Lunch 12:03-12:23 |

| | |
|-----------|---------------------------------------|
| 1:14-2:01 | 6 th Hour- Jr. Reach/Chess |
| 2:03-2:50 | 7 th Hour- Silent Reading |
| 3:00 | Dismissal |

STUDENT COMPUTER ACCESS AND USE

INTERNET SAFETY

The Internet is a vast, global computer network that provides access to major universities, governmental agencies, other school systems, and commercial providers of data banks. The Livingston Parish School Board shall establish appropriate guidelines for exploring and using Internet resources within the school district to enhance learning and teaching activities. Acceptable use of these resources shall be consistent with the philosophy, goals and objectives of the Livingston Parish School Board. Age and grade appropriate classroom instruction shall be provided regarding Internet and cell phone safety. Such instruction shall include appropriate online behavior, interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response, as well as areas of concern as authorized in state and federal law.

In its continued efforts to comply with the *Children's Internet Protection Act*, the School Board shall adopt and enforce a policy of Internet safety that incorporates the use of computer-related technology or the use of Internet service provider technology designed to block or filter Internet access for minors and adults to certain visual depictions, including without limitation those that are obscene, child pornographic, or harmful to minors, including without limitation sites that are excessively, violent, pervasively vulgar, or sexually harassing. Sites which contain information on the manufacturing of bombs or other incendiary devices shall also be prohibited. Only authorized persons may disable for an adult user the blocking or filtering mechanism in order to enable Internet access for bona fide research or other lawful purposes, which shall include online services for legitimate scientific or educational purposes approved by the Board, or access to online services of a newspaper with a daily circulation of at least 1,000.

In addition to filtering requirements, the Board shall maintain regulations which:

- Prohibit access by minors to inappropriate matter on the Internet and World Wide Web;
- Address the safety and security of minors when using electronic mail and other forms of direct electronic communications, such as "Instant Messaging";
- Prohibit unauthorized access, including what is now known as hacking, and other unlawful on-line activities by minors online;
Prohibit unauthorized disclosure, use, and dissemination of personal information regarding minors; and
- Institutes measures designed to restrict minors' access to materials harmful to minors.

PERMISSIONS

1. The *Student Computer Access and Use* policy shall be distributed to the student and parent/guardian through the school handbook and shall be posted on the School Board web site.
2. Parental permission shall be assumed unless specifically denied. *Denial of Permission Forms* are available at all schools.
3. Parental/guardian permissions that are assumed include:
 - Access to the internet and email system
 - Permission to publish students' work to classroom web sites
 - Permission to have unidentified photos of students published to classroom web sites

COMPUTER AND INTERNET USE TERMS AND CONDITIONS

1. *Acceptable Use* - The purpose of the Internet is to support research and education in and among academic institutions in the United States by providing access to unique resources and opportunities for collaborative work. Transmission of any material in violation of any U.S., state, local or School District regulations shall be prohibited.
2. *Privileges* - The use of the Internet is a privilege, not a right, and inappropriate use shall result in a cancellation of those privileges and may result in disciplinary or legal action by the administration, faculty, or staff.
3. *Security* - Security on any computer system is a high priority, especially when the system involves many users. Any suspected security problem on the Internet shall be reported to the building technology coordinator or the principal, who shall immediately contact the Director of Technology or designee. Any user identified as a security risk or having a history of problems with other computer systems shall be denied access to the Internet.
4. *Vandalism* - Vandalism shall result in cancellation of privileges and or other disciplinary actions up to and including expulsion. *Vandalism* is defined as any malicious attempt to harm or destroy hardware or software data of the school system, another user, the Internet Service Provider, or other networks that are connected to Internet. This includes, but is not limited to, the uploading or creation of computer viruses. No software, programs, or files may be installed or downloaded by any user without the prior permission of the building technology coordinator, who must scan for appropriateness and viruses.
5. *Consequences of Misuse* - School principals may discipline (up to and including expulsion) any student who accesses, sends, receives, or configures electronically any profane language or pictures or violates the *Code of Conduct* for computer use, or any rules contained in the *Acceptable Use Agreement*.

RESPONSIBLE USE

The Livingston Parish School Board *Student Code of Conduct* applies to all persons who use any School Board computer. Honesty, integrity, and respect for the rights of others should be evident at all times. Guidelines are provided so that Internet users are aware of the responsibilities they are about to assume. Responsibilities include efficient, ethical, and legal utilization of network resources. All users, including students, employees, or any other users of School Board computers, hardware, and Board network shall abide by all policies of the School Board and any applicable administrative regulations and procedures.

The use of the Internet, including the World Wide Web, in any Livingston Parish public school must be in support of education and academic research and consistent with the educational objectives of the Livingston Parish School Board. Neither the Livingston Parish School Board nor any of the schools shall be responsible for any financial obligations incurred by users of the Internet.

The computer user shall be held responsible for his/her actions and activities. Unacceptable uses of the computers and/or the Internet shall result in appropriate disciplinary action, including school suspension, expulsion or revoking of these privileges. If a student has questions about whether a specific activity is permitted, he or she should ask a teacher or administrator.

If a student accidentally accesses inappropriate material, he or she should back out of that information at once. Students who may inadvertently access a site that is pornographic, obscene, or harmful to minors shall immediately disconnect from the site and inform the teacher.

Students shall use the Internet search engines and/or other Internet tools only under the direction and supervision of teachers.

In general, any student use of networks and telecommunications resources must be for educational purposes and conform to school system rules of behavior. *Regulations for the use of computers and the participation by anyone on the Internet shall include but not be not be limited to the following:*

1. Student use of e-mail and other forms for direct electronic communication including instant messaging systems is prohibited unless authorized and directly supervised by a teacher.
2. School system rules prohibiting indecent, vulgar, lewd, slanderous, abusive, threatening, sexually harassing, or terrorizing language apply to all forms of electronic communications.
3. Students shall not post any e-mail or other messages or materials on school or district networks or the Internet that are indecent, vulgar, lewd, slanderous, abusive, threatening, sexually harassing, or terrorizing.
4. Students shall not post personal information about themselves, (last name, addresses, or telephone numbers) or any other person.
5. Students shall not abuse or waste network resources through frivolous and non-educational use or send chain letters or annoying or unnecessary letters to large numbers of people.
6. Students shall not access over the Internet visual depictions that are obscene, pornographic, or harmful to minors.
7. Students shall not attempt to gain unauthorized access, including so-called "hacking" or otherwise compromise any computer or network security or engage in any illegal activities on the Internet, including willfully introducing a computer virus, worm, or other harmful program to the network.
8. Students shall observe copyright law and fair use guidelines. Students shall not plagiarize or otherwise use copyrighted material without permission. Students shall properly cite the source of information accessed over the Internet.
9. Students shall not make any purchase on the Internet while using school equipment or Internet service.
10. Degrading or disrupting equipment or system performance shall not be permitted.
11. Invading the privacy of individuals, sending of hate mail, harassing, or making discriminatory remarks or other antisocial behavior shall be prohibited.
12. Using an account owned by another user shall be prohibited.
13. Posting anonymous messages shall not be permitted.
14. Perusing or otherwise accessing information on manufacturing bombs or other incendiary devices shall be forbidden.
15. Downloading information without permission of the Director of Technology or designee shall be prohibited.
16. Accessing or creating exposure in any way to pictures, graphics, or other visual depictions that taken as a whole and with respect to minors, appeals to the prurient interest in nudity, sex, or excretion shall be prohibited.
17. Accessing or creating exposure in any way to pictures, graphics, or other visual depictions that describe or represent in an offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals shall be prohibited.
18. Accessing or creating exposure in any way to pictures, graphics, or other visual depictions that taken as a whole lack serious literary, artistic, political, or scientific value as to minors shall be prohibited.
19. Use for product advertisement, political lobbying, or illegal activities shall be strictly prohibited.
20. Subscriptions to list servers, bulletin boards, and on-line services must be pre-approved by the Superintendent or his/her designee.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Director of Technology or designated representatives.

Livingston Parish Public School System Title I Family Engagement Policy 2023-2024

A Districtwide Family Advisory Council has been established in order to revise the current Livingston Parish Title I Parent and Family Engagement policy and expand the plan in accordance with the *Every Student Succeeds Act (ESSA) of 2015*, section 1112 of the Elementary and Secondary Act (ESEA). This council will meet regularly in order to coordinate and integrate family involvement, and evaluate the effectiveness of the policy. This policy will be made available to the local community and updated periodically to meet the changing needs of the families and the school. The ultimate goal is to ensure that all families within the district are provided the same opportunities for involvement in their child's education. The advisory council will also be informed of the process of the 1% of Title I, Part A funds reserved for family engagement. The Local Education Agency (LEA) will incorporate these ideas into the district-wide policy. If there are any unsatisfactory comments on the plan, these will be forwarded to the State Education Agency (SEA).

Under the direction and technical assistance of the Local Education Agency (LEA), each Title I school will have family members serve on the Schoolwide Committee, which will function to review the schoolwide plan and family activities for that school. This plan will be specific to the Title I school and will provide a means for families to become more involved in their child's education.

Consistent with section 1118 of the ESEA, an annual meeting will be held in each school in which family members will be given information about their school participation in the Title I program and related services, an explanation of the requirements of this participation and a school/family compact as required by section 1118(d) of the ESEA. Family members will also be informed of their right to parent-teacher conferences, regular reports on their children's progress, reasonable access to staff, opportunities to volunteer on campus, and to request information regarding the professional certifications of their student's classroom teachers. To the extent, which is practical, meetings will provide full opportunities for the participation of family members of English Learners, Students with disabilities and migrant parents following section 1111 of the ESEA. Information will be understandable and uniform.

One goal of this plan will be to improve communication between home and school through family/school compacts, newsletters, family-teacher conferences, handbooks, agendas, surveys, School Messenger recordings. Electronic communications, such as: telephone calls, texts/emails, and various school social media formats of sharing information; such as Twitter, Facebook, Instagram and My School App. It is important that family members respond to communications from the school in a timely manner and talk with their children about their classroom activities and behavior.

Another goal will be to provide information concerning the *Every Student Succeeds Act (ESSA) of 2015*, the State of Louisiana Accountability Law, the curriculum used at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

Title I schools will assist families with parenting skills, technology skills, and give assistance in helping with homework, projects, and other at-home activities. Families will be encouraged to take advantage of teacher conferences as a way of monitoring the progress of students. Schools will also provide opportunities for the local community to become more involved with families and with the school.

Family participation is essential to the success of the students. By monitoring the child's progress and working with educators to improve students' achievement, families provide a vital link between the school and the student. Students should know that their family values education and achievement and are available to help them to achieve their goals. Annually, each school will disseminate and collect family surveys to improve engagement. Results from the survey, if needed, will be used to revise family engagement policies at the school level.

It is Livingston Parish Public School System's goal to reach out to, communicate with and work with families as equal partners in our schools.

Livingston Parish Public School System
Title I Family Engagement Policy
(Política de Participación Familia)
2023-2024

Un Consejo Asesor Familia ha sido establecido por el distrito con el fin de revisar la actual política de Livingston Parish Title I Family Engagement (Participación de la Familia) y ampliar el plan de conformidad con el *Every Student Succeeds Act (ESSA) of 2015*. Este Consejo se reunirá periódicamente con el fin de coordinar e integrar la participación de la familia y para evaluar la eficacia de la política. Esta política se pondrá a disposición de la comunidad local y será actualizada periódicamente para satisfacer las necesidades cambiantes de los padres y la escuela. El objetivo final es garantizar que todas las familias dentro del distrito sean proveídas de las mismas oportunidades de participación en la educación de sus hijos. El consejo asesor también será informado del proceso de los fondos del 1% del Título I, Parte A, Los Fondos Reservados para la Participación de los Padres-Familia. La LEA incorporará estas ideas dentro de la política de todo el distrito. Si hay algunos comentarios no satisfactorios en el plan, éstos se remitirán a la Agencia Estatal de Educación (State Education Agency/SEA, por sus siglas en inglés).

Bajo la dirección y la asistencia técnica de la Agencia Local de Educación, cada escuela Título I tendrá miembros de la familia sirviendo/ejerciendo en el Comité de la Escuela, que funcionará para revisar el plan de toda la escuela y las actividades de los padres de esa escuela. Este plan será específico a la escuela de Título I y proporcionará un medio para que padres-familia se involucren más en la educación de sus hijos.

Una reunión anual se llevará a cabo en cada escuela en la que se les dará a los padres información sobre la participación de su escuela en el programa Título I y los servicios relacionados, y una explicación de los requisitos de esta participación. Los miembros de la familia también serán informados de su derecho a las conferencias entre padres y maestros, informes periódicos sobre el progreso de sus hijos, el acceso razonable al personal, oportunidades para ser voluntario y participar en la clase de su hijo, y para solicitar información sobre los títulos profesionales de los maestros de sus hijos. En la medida de lo práctico, las reuniones de padres brindarán oportunidades para la participación de los miembros de la familia con inglés limitado, miembros de la familia con discapacidades y padres migrantes. La información será comprensible y uniforme.

Uno de los objetivos de este plan será el de mejorar la comunicación entre el hogar y la escuela mediante acuerdos entre padres-familia/escuela, boletines informativos, conferencias entre padres y maestros, manuales, agendas, encuestas, mensajes vía School Messenger Phone System, comunicaciones electrónicas tales como: llamadas telefónicas, mensajes de texto y correos electrónicos y otros tipos de intercambio de información. Es importante que los padres respondan a las comunicaciones de la escuela de una manera oportuna y que hablen con sus hijos sobre sus actividades en el aula.

Otro objetivo será proporcionar información acerca del *Every Student Succeeds Act (ESSA) of 2015*, la Ley de Responsabilidad del Estado de Luisiana (State of Louisiana Accountability Law), el currículo usado en la escuela, las formas de evaluación académica utilizadas para medir el progreso del estudiante, y los niveles de competencia que se espera que los estudiantes cumplan.

Las escuelas Título I asistirán a las familias con las habilidades de crianza, habilidades tecnológicas, y darán asistencia para ayudar con las tareas, proyectos y otras actividades en el hogar. Los padres serán animados a tomar ventaja de las conferencias entre padres y maestros como una forma de monitorear el progreso de los estudiantes. Las escuelas también proporcionarán oportunidades para la comunidad local al involucrarse más con las familias y con la escuela.

La participación de familia es esencial para el éxito de los estudiantes. Al monitorear el progreso del niño/a y trabajar con los educadores para mejorar los logros de los estudiantes, los padres proporcionan un vínculo vital entre la escuela y el estudiante. Los estudiantes deben saber que sus de familia valoran la educación y los logros y están disponibles para ayudarles a alcanzar sus objetivos. Anualmente, cada escuela difundirá y recogerá encuestas de familia para aumentar la participación de la familia. Los resultados de la encuesta, si es necesario, se utilizarán para revisar las políticas de participación de familia en el ámbito escolar.

Es la meta del Sistema de Escuelas Públicas del Condado de Livingston (Livingston Parish Public School System) lograr comunicarse y trabajar con familias en condiciones de igualdad en las escuela

STUDENT PLANNING CALENDAR

| AUG 14-18 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| AUG 21-25 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |
| | | | | | |

STUDENT PLANNING CALENDAR

| AUG 28-SEP 1 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| SEPT 4-8 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|-----------|---------|-----------|----------|--------|
| ELA | LABOR DAY | | | | |
| MATH | LABOR DAY | | | | |
| SCIENCE | LABOR DAY | | | | |
| SOCIAL STUDIES | LABOR DAY | | | | |

STUDENT PLANNING CALENDAR

| SEPT 11-15 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | Interims | |
| MATH | | | | Interims | |
| SCIENCE | | | | Interims | |
| SOCIAL STUDIES | | | | Interims | |

| SEPT 18-22 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

STUDENT PLANNING CALENDAR

| SEPT 25-29 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| Oct 2-6 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

STUDENT PLANNING CALENDAR

| OCT 9-13 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------------|
| ELA | | | | | FAIR HOLIDAY |
| MATH | | | | | FAIR HOLIDAY |
| SCIENCE | | | | | FAIR HOLIDAY |
| SOCIAL STUDIES | | | | | FAIR HOLIDAY |

| OCT 16-20 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------------|
| ELA | | | | | REPORT CARDS |
| MATH | | | | | REPORT CARDS |
| SCIENCE | | | | | REPORT CARDS |
| SOCIAL STUDIES | | | | | REPORT CARDS |

STUDENT PLANNING CALENDAR

| OCT 23-27 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| OCT 30-NOV 3 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

STUDENT PLANNING CALENDAR

| NOV 6-10 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| NOV 13-17 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | INTERIMS | |
| MATH | | | | INTERIMS | |
| SCIENCE | | | | INTERIMS | |
| SOCIAL STUDIES | | | | INTERIMS | |

STUDENT PLANNING CALENDAR

| NOV 27-DEC 1 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| DEC 4-8 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

STUDENT PLANNING CALENDAR

| DEC 11-15 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| DEC 18-21 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|-------------------|
| ELA | | | | | CHRISTMAS HOLIDAY |
| MATH | | | | | CHRISTMAS HOLIDAY |
| SCIENCE | | | | | CHRISTMAS HOLIDAY |
| SOCIAL STUDIES | | | | | CHRISTMAS HOLIDAY |

STUDENT PLANNING CALENDAR

| JAN 8-12 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------------|
| ELA | | | | | REPORT CARDS |
| MATH | | | | | REPORT CARDS |
| SCIENCE | | | | | REPORT CARDS |
| SOCIAL STUDIES | | | | | REPORT CARDS |

| JAN 15-19 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|---------|---------|-----------|----------|--------|
| ELA | HOLIDAY | | | | |
| MATH | HOLIDAY | | | | |
| SCIENCE | HOLIDAY | | | | |
| SOCIAL STUDIES | HOLIDAY | | | | |

STUDENT PLANNING CALENDAR

| JAN 22-26 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| JAN 29-FEB 2 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

STUDENT PLANNING CALENDAR

| FEB 5-9 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|----------|
| ELA | | | | | INTERIMS |
| MATH | | | | | INTERIMS |
| SCIENCE | | | | | INTERIMS |
| SOCIAL STUDIES | | | | | INTERIMS |

| FEB 19-23 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

STUDENT PLANNING CALENDAR

| FEB 26-MAR 1 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| MAR 4-8 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

STUDENT PLANNING CALENDAR

| MAR 11-15 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| MAR 18-22 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------------|
| ELA | | | | | REPORT CARDS |
| MATH | | | | | REPORT CARDS |
| SCIENCE | | | | | REPORT CARDS |
| SOCIAL STUDIES | | | | | REPORT CARDS |

STUDENT PLANNING CALENDAR

| MAR 25-29 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|------------------------|
| ELA | | | | | GOOD FRIDAY HOLIDAY |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| APR 8-12 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

STUDENT PLANNING CALENDAR

| APR 15-19 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| APR 22-26 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|----------|
| ELA | | | | | INTERIMS |
| MATH | | | | | INTERIMS |
| SCIENCE | | | | | INTERIMS |
| SOCIAL STUDIES | | | | | INTERIMS |

STUDENT PLANNING CALENDAR

| APR 29-MAY3 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

| MAY 6-10 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

STUDENT PLANNING CALENDAR

| MAY 13-17 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|--------|
| ELA | | | | | |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

Report cards issued 5/30

| MAY 20-24 | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------------|--------|---------|-----------|----------|---------------|
| ELA | | | | | Summer begins |
| MATH | | | | | |
| SCIENCE | | | | | |
| SOCIAL STUDIES | | | | | |

LOMS - School Wide Positive Behavior Support
Weekly Minor Behavior Tracking Chart

| DATE | BEHAVIOR (a brief description of the behavior that resulted in a mark) | ACTION TAKEN | TEACHER |
|-------------|--|---------------------|----------------|
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ACTION TAKEN

1 – Warning

2 – Warning (NO Conduct Champion reward)

3 – Lunch/Recess Detention (fill out detention paper/NO Conduct Champion reward and NO Positive Behavior Party) AND Parent Phone Contact (document the contact)

4 – Office Referral

LOMS - School Wide Positive Behavior Support

Weekly Minor Behavior Tracking Chart

| DATE | BEHAVIOR (a brief description of the behavior that resulted in a mark) | ACTION TAKEN | TEACHER |
|-------------|--|---------------------|----------------|
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ACTION TAKEN

1 – Warning

2 – Warning (NO Conduct Champion reward)

3 – Lunch/Recess Detention (fill out detention paper/NO Conduct Champion reward and NO Positive Behavior Party) AND Parent Phone Contact (document the contact)

4 – Office Referral

LOMS - School Wide Positive Behavior Support

Weekly Minor Behavior Tracking Chart

| DATE | BEHAVIOR <small>(a brief description of the behavior that resulted in a mark)</small> | ACTION TAKEN | TEACHER |
|-------------|---|---------------------|----------------|
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ACTION TAKEN

1 – Warning

2 – Warning (NO Conduct Champion reward)

3 – Lunch/Recess Detention (fill out detention paper/NO Conduct Champion reward and NO Positive Behavior Party) AND Parent Phone Contact (document the contact)

4 – Office Referral

Livingston Parish Common Summative Assessment Results

| Subject | CSA #1 | CSA #2 | CSA #3 | CSA #4 | CSA #5 | CSA #6 | CSA #7 |
|----------------|--------|--------|--------|--------|--------|--------|--------|
| ELA | | | | | | | |
| Math | | | | | | | |
| Science | | | | | | | |
| Social Studies | | | | | | | |

Diagnostic Results

| Subject | Beginning Diagnostic | Middle Diagnostic | End Diagnostic |
|---------|----------------------|-------------------|----------------|
| ELA | | | |
| Math | | | |

| Subject | 2023 LEAP Score |
|----------------|-----------------|
| ELA | |
| Math | |
| Science | |
| Social Studies | |

Live Oak Middle's
Eleven Eagle Essentials

#1-Respond to others respectfully with words and gestures

#2-No matter what the circumstances, be honest

#3-Make eye contact

#4-Respect other comments, opinions and ideas

#5-Accept that you are going to make mistakes and move on

#6-Follow all classroom expectations

#7-Answer all questions in complete sentences

#8-Go out of your way to do something kind for someone

#9-Stand up for what you believe in

#10-Be positive

#11-Be the best person you can be